

## **City of Geneva Police Department Body Camera Policy Task Force By-Laws**

### **Introduction**

The Geneva City Council passed a resolution at its July 1, 2020 meeting directing that a task force be convened to modify, improve, affirm, or amend Geneva Police Department G. O. 409 consistent with national standards and best practices, in keeping with the stated purpose of the order and addressing identified areas of deficiency.

### **Name**

The Task Force shall be known as Geneva Police Department Body Camera Task Force or the "Task Force".

### **Purpose**

The purpose of the Task Force is to:

- Work in collaboration with the City Manager and the Police Chief to examine the Geneva Police Department G.O. 409, "Body Worn Cameras";
- Evaluate the Geneva Police Department G.O. 409 to determine if it is consistent with national standards, best practices and accreditation requirements applicable to the Geneva Police Department;
- Submit recommendations to the Police Chief and City Manager to insure G.O. 409 is consistent with national standards, best practices, and accreditation requirements applicable to the Geneva Police Department.

### **Responsibilities**

The Task Force will serve as a source of information for interested community members to foster a deeper understanding of Geneva Police Department, G.O. 409.

The Task Force serves at the discretion of the Geneva City Council.

The priorities of the Task Force are body camera procedures and national standards, best practices, and accreditation requirements applicable to the Geneva Police Department concerning such procedures.

The City Manager and the Police Chief shall provide direction to the Task Force on which areas it should focus.

Responsibilities may include, but not necessarily be limited to:

- Reviewing Geneva Police Department G.O. 409 along with other body camera policies and complete a comparative analysis.
- Reviewing Accreditation standards applicable to Geneva Police Department G.O. 409.
- Recommending amendments to Geneva Police Department, G.O. 409 policy consistent with national standards, best practices, and accreditation requirements applicable to the Geneva Police Department.
- Presenting progress reports on the work of the task force and a final report of recommendations to the City Council, City Manager, and the Police Chief.

Recommendations of the Task Forces shall be advisory only and shall not be binding on the City Administration or the Geneva Police Department.

### **Membership**

Membership of the Task Force shall be representative of the demographics of the community at large and consist of 4 community members, 3 city councilors, Police Chief, and City Manager.

### **Membership Requirements**

Community members must be open to learning about the current GPD body camera policy, the underlying understanding how and why the department arrived at the current policy.

Members should be:

- Registered voters.
- Residents of the city for at least twelve (12) months
- Willing and able to understand the current G.O. 409 Policy-how it was developed, when it was adopted, who was involved in the development, etc.
- Willing and able to attend **ALL** meetings
- Willing and able to have open minded conversations about the policy and not display a bias towards one side or the other
- An active participant, demonstrating confidentiality when it is applicable

### **Appointment of Members**

Community members will be recommended by the Community Compact and appointed by City Council. Qualified individuals who have been properly screened and recommended by the Community Compact shall be accepted as members of the Body Camera Policy Task Force without regard to sex, sexual orientation, gender identity, race, religion, color, national origin, age, marital status, or disability.

City Council representatives will be chosen by the Mayor.

### **Chairperson**

The City Manager shall be the chairperson. The chairperson shall preside at meetings and coordinate and facilitate the Board's Functions.

### **Length of Term**

Task Force members will serve for the duration of time that it takes to review the current G.O. 409 policy and provide recommendations on changes or in any event no longer than January 31, 2021. The Task Force will automatically dissolve after that task has been completed.

### **Meetings**

The Task Force will meet at least once a month. The frequency of meetings and times will be determined by the task force once it convenes.

Five members shall constitute a quorum. Task Force action will be by a vote of five members of the entire Task Force.

Task Force meetings are considered public meetings and are subject to freedom of information requests.