

Geneva Police Department GENERAL ORDERS		GEOGRAPHICAL JURISDICTION AND MUTUAL AID	
<input type="checkbox"/> new: <input checked="" type="checkbox"/> rescinds: Policy & Procedure 43.1 § VII <input type="checkbox"/> amends:		cross-reference: G.O. 415; Geneva City Charter General Municipal Law; NYS Military Law Accreditation/Recognition standards: NYS L.E.A.P.: 58.1	
effective date: 1.20.05		issue/amend/review date: 1.20.05 / 10.24.13 / 5.13.20 / 1.25.21	
I. PURPOSE	The purpose of this General Order is to establish and describe policies and procedures for law enforcement activities outside the geographical jurisdiction of the Geneva Police Department (GPD) and mutual aid.		
II. DEFINITIONS	<p>A. <u>Geographical Jurisdiction</u> – For the purposes of this Order, the term “Geographical Jurisdiction” shall mean the geographic limits of the City of Geneva as described in Article I, § 1.5 “Boundaries” of the Charter of the City of Geneva. A map defining the boundaries of the City of Geneva and patrol posts can be found in the E911 Center. <i>See G.O. 415, Post Assignments and Patrol Procedures §II A.</i></p> <p>B. <u>Mutual Aid</u> – An exchange of services, personnel and/or equipment between law enforcement agencies.</p> <p>C. <u>Chief Executive Officer</u> – The Chief Executive Officer of the City of Geneva is the City Manager.</p>		
III. POLICY	<p>A. Under certain circumstances, it is necessary for Department personnel to operate beyond the strict geographic limits of the City. It is the policy of the Department to exercise control of such activities and to provide necessary and proper responsibility and liability of and for Department personnel. The procedures outlined in this Order concerning authorized activities and geographical jurisdiction will be adhered to by all Department personnel engaged in such activities.</p> <p style="padding-left: 40px;">1. This Order shall not be construed to permit unauthorized activities by Department personnel beyond their assigned geographical boundaries.</p> <p>B. In addition to any other reporting requirement set forth in this order, GPD personnel will complete appropriate Departmental reports for duty-related matters in other jurisdictions (e.g., Use of Force Reports, Officer Injury Reports, etc.).</p>		
IV. PROCEDURE	<p>A. The GPD on occasion receives assistance from other law enforcement agencies without formal agreement and shall reciprocate when feasible.</p> <p>B. Request for the immediate assistance of an outside agency’s Special Weapons and Tactics (SWAT) or Emergency Response Team (ERT) will be at the direction of the Chief of Police or the Chief’s designee.</p> <p>C. Upon request of an outside agency for assistance, the procedures as set forth below in §V shall be adhered to.</p>		

<p>V. AUTHORIZED ACTIVITIES WHICH EXCEED GEOGRAPHIC JURISDICTION</p>	<p>A. Personnel are permitted to respond outside the geographical boundaries of the City, when requested by another law enforcement agency either directly or through the E911 Center, when there is an emergency or other life-threatening situation. Unless there are exigent circumstances, personnel shall not respond until:</p> <ol style="list-style-type: none"> 1. It is known that both the Sheriff’s Department and New York State Police are unavailable to respond. 2. Such response is authorized and coordinated by the duty Supervisor. 3. Back-up support is temporary in nature and all Department personnel shall return to the City once the responding agency arrives and has control over to the situation. <p>B. Whenever personnel respond outside the City for emergency back-up support, the officer will request the E911 center to complete an “Assist Other Agency” Call for Service detailing the nature of the request for support and how it was received and any actions taken by the officer. The on-duty Supervisor will ensure that an Incident Report and any other Departmental reports are completed if necessary.</p> <p>C. Unless otherwise directed by a Supervisory officer, all Department personnel shall communicate with and advise the E911 Center upon any departure from their assigned geographic post or jurisdiction and upon their return.</p> <p>D. Personnel who are outside their geographic jurisdiction in accordance with this Order or lawfully outside their geographic jurisdiction, whether officially on or off duty, shall avoid a summary arrest of another person unless, by failure to act immediately, his/her avoidance would result in the imminent danger to himself/herself or another person and/or to property and/or the escape of the perpetrator of a crime. All such matters shall, when practicable, be directed to the law enforcement agency in whose jurisdiction the crime has been committed.</p> <p>E. In matters involving cooperative or joint investigations with another law enforcement agency, summary arrests should be made by the agency with jurisdiction over the location of the arrest.</p> <p>F. In all instances of arrest, conformity to Articles 120 and 140 of the Criminal Procedure Law shall be complied with.</p>
<p>VI. MUTUAL AID</p>	<p>A. When an actual or potential condition that poses a threat to life or property exists and exceeds the capability of a law enforcement agency to deal with such condition, it may be necessary for the agency to receive mutual aid in the form of services, personnel or equipment from other jurisdictions (e.g., natural disaster, etc.).</p> <p>B. Pursuant to Article 10, Section 209-m of the General Municipal Law of the State of New York, the Chief Executive Officer of the City, whenever he deems that the public interest requires it, may request the Chief Executive Officer of any other local government or, upon receiving such a request from another local government, may grant authorization for the use of police personnel and/or equipment to such other requesting government.</p> <ol style="list-style-type: none"> 1. If the Chief Executive Officer is absent or disabled, the Chief of Police may make such request or may grant any such request as the case may be.

VI. MUTUAL AID (CONT.)	<p>C. Mutual aid efforts must be coordinated to the maximum extent possible to ensure their effectiveness and efficiency. Responding personnel shall be apprised of the current situation and directed where to report.</p>
VII. INFORMATION SHARING	<p>A. When intelligence gained whether through an investigation, police tip to other means, and the intelligence needs to be shared, personnel will adhere to the following:</p> <ol style="list-style-type: none"> 1. If information is needed for department viewing only, the investigating officer will create a Call-for-Service in the current RMS (if one hasn't been created) and will send a Department wide email with all pertinent information. 2. If the intelligence is needed for another agency, the officer will collect all pertinent information and email the information to the E911 Center to be dispersed according to their policy and procedure.
VIII. FEDERAL LAW ENFORCEMENT ASSISTANCE	<p>A. All requests for assistance from Federal law enforcement agencies shall be authorized by the Chief of Police or the Chief's designee.</p> <p><i>Note:</i> This does not apply to a routine exchange of information with Federal law enforcement agencies.</p>
IX. NATIONAL GUARD ASSISTANCE	<p>A. Elements of the National Guard may be mobilized by the Governor to assist local law enforcement agencies in the event of riots, widespread disorder, or disasters.</p> <p>B. All requests for National Guard assistance shall be made in accordance with the provisions of Article I, Section 6, of the New York State Military Law.</p> <p>C. The Chief of Police or in his absence a supervisory officer designated as Acting Chief of Police, will be responsible for determining the need for assistance from the National Guard. A request for National Guard assistance shall be initiated through the Chief of Police and Chief Executive Officer of the City, and will be directed to either the:</p> <ol style="list-style-type: none"> 1. Mayor of the City of Geneva: or 2. Sheriff of Ontario County. <p style="text-align: right; margin-right: 100px;">Approved By</p> <p style="text-align: right; margin-right: 100px;">MICHAEL J. PASSALACQUA <i>CHIEF OF POLICE</i></p>