

Procurement Report for Geneva Industrial Development Agency

Fiscal Year Ending: 09/30/2021

Run Date: 08/04/2022

Status: CERTIFIED

Certified Date : 08/04/2022

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://cityofgenevany.com/295/Industrial-Development-Agency-IDA
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Colonial Fire Protection Systems	Address Line1	860 Linden Ave, Suite B
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	4/9/2021	State	NY
End Date	6/30/2021	Postal Code	14625
Fair Market Value		Plus 4	
Amount	\$13,028.00	Province/Region	
Amount Expended For Fiscal Year	\$13,028.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Replace dry valve and water gauges, pipe exam

2. Vendor Name	Freed Maxick CPAs	Address Line1	One Evans Street
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BATAVIA
Award Date	9/2/2020	State	NY
End Date		Postal Code	14020
Fair Market Value		Plus 4	
Amount	\$13,326.00	Province/Region	
Amount Expended For Fiscal Year	\$13,326.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit services for 2019-2020 audit

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3. Vendor Name	Massamiliano Family	Address Line1	630 Pre Emption Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	GENEVA
Award Date	10/1/2019	State	NY
End Date	9/30/2020	Postal Code	14456
Fair Market Value		Plus 4	
Amount	\$61,262.93	Province/Region	
Amount Expended For Fiscal Year	\$61,262.93	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Third-party manager of an IDA-owned facility

4. Vendor Name	NYSEG	Address Line1	P.O. Box 5224
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	BINGHAMTON
Award Date		State	NY
End Date		Postal Code	13902
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$20,202.80	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	back utility payments for GED facility

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Additional Comments

This was completed to the best of my abilities and knowledge, given the documentation immediately available to me.