

City of Geneva Department of Public Works and Engineering
**Application to Perform Utility or Construction Work
In City right-of-way**

Permit Fee: _____ Date: _____

Property Owner: _____

Address: _____

Phone #: _____

Type of Work: _____

Work Location: _____

Completion Date (Including restoration work): _____

Required Attachments

- 1) *A drawing of the proposed work which denoted it's exact dimension and location.*
- 2) *A detail of the proposed trench must also be provided which denotes bedding, back-fill, asphalt and restoration details.*
- 3) *Construction details concerning compaction and traffic control must also be provided.*

Items 1, 2, and 3 Above Shall Be Provided On The Back Of This Application

- 4) *An Insurance Certificate (\$1,000,000 Min.) with The City of Geneva named as certificate holder.*

Contractor to perform work: _____

Contractor Address: _____

Estimated Cost: _____

Contractor Phone #: _____

Applicant agrees that the specifications are subject to the Directors final approval and that in general all applicable codes and standards apply including those of the NYSDOT. It is expressly understood that the applicant will incur all costs associated with the work. A construction schedule must also be provided.

Signature of Property Owner: _____

===== **For Office Use** =====

____ Permit Approved ____ Permit Denied Permit # _____

Signature of Director of Public Works

Date

Inspected By: _____ Date: _____