



CITY OF GENEVA, NEW YORK  
Department of Public Works & Engineering  
Division of Buildings & Development  
47 Castle Street, City Hall  
Geneva, NY 14456

phone - [315]789-5311  
fax - [315]789-4294  
www.geneva.ny.us

## ACCESSORY BUILDING SIGNOFF SHEET

STREET ADDRESS: \_\_\_\_\_

I agree that all of the following requirements (GMC Section 350.24) will be met:

- The building is detached from and accessory to the main building on the same lot.
- The building is located no closer than **12 feet to the principal building** on the lot or a distance equal to the height of the accessory building, whichever is greater.
- The building is to be located no closer than **4 feet to any side or rear property line**.
- The building is no larger than **150 square feet** and/or 15 feet in either width or length.
- The building is not attached to or set on any kind of permanent foundation in the ground.
- No electric or water lines will be run to the building.

**Please sign & return with a survey map or sketch showing property and location of building is attached to the first floor Division of Buildings & Development Office, City Hall, 47 Castle St., Geneva, NY 14456**

SIGNATURE OF PROPERTY OWNER: \_\_\_\_\_

DATE: \_\_\_\_\_