



**Water and Wastewater  
Funds**

## Congruence with Strategic Imperatives

Department operations are critical to all of Council's Strategic Imperatives. We will support these as follows:

- *Economic Development:* A healthy, efficient water system is critical to residential, commercial, and industrial development. The community's recent investments in modernized treatment, and proposed investments in distribution systems will ensure a solid platform from which to recruit and retain businesses and households.
- *Talent Capitalization:* The department will rely on support from contractors, community members, and regulatory partners to provide insight and technical support to our efforts to deliver clean water efficiently.
- *Asset Promotion:* Provision of healthy water is a key attribute toward business attraction and residential development. The department will provide data and information to support these efforts.
- *Pride of Place:* Clean, healthy water, delivered inexpensively provides a point of pride to the community and its residents.

## Congruence with Brand Elements

Our visibility and interaction with the public mandates solid congruence with brand elements. We will affect this as follows:

- *Friendly:* Service, billing, collection, and other public interactions must be delivered with the customer in mind. Our products and services will promote flexibility of scheduling, ease of problem solution, and efficiency in service delivery.
- *Innovative:* As noted, 2016 marks the first effort at a conservation-based billing system. Staff conducted an analysis to determine how to most effectively allocate costs with the ultimate goal of reducing water consumption.
- *Lively:* We will continue to provide a product and service that contributes to an active community and diverse set of experiences relative to employment, residential opportunities, and recreational amenities.

## Water Revenues

Revenue	2014 Actual	2015 Budget	2016 Request
Appropriated Fund Balance	\$ 652,518	\$ 87,000	\$ 212,000
Ratepayer Revenue	\$ 2,731,634	\$ 3,061,759	\$ 3,246,504
Interest and Penalties	\$ 100,855	\$ 100,000	\$ 110,000
Miscellaneous	\$ 26,814	\$ 50,000	\$ 50,000
Interest on Investments	\$ 1,739	\$ 15,000	\$ 2,500
<b>Total Revenues</b>	<b>\$ 3,513,560</b>	<b>\$ 3,313,759</b>	<b>\$ 3,621,004</b>

## Water Rate Table

Size of Meter in Inches (In)	Water Allowance in Gallons	Minimum Charge	Per Gallon Over Min.
5/8	4,000	\$24.83	\$0.00449
3/4	8,000	\$49.66	\$0.00463
1	15,000	\$93.11	\$0.00477
1.5	34,000	\$211.04	\$0.00491
2	60,000	\$372.42	\$0.00506
3	120,000	\$744.84	\$0.00521
4	184,000	\$1,142.09	\$0.00537
6	371,000	\$2,302.80	\$0.00553
8	634,000	\$3,935.24	\$0.00569

Size of Meter in Inches (Out)	Water Allowance in Gallons	Minimum Charge	Per Gallon Over Min.
5/8	4,000	\$35.20	\$0.00661
3/4	8,000	\$70.40	\$0.00680
1	15,000	\$132.00	\$0.00701
1.5	34,000	\$299.20	\$0.00722
2	60,000	\$528.00	\$0.00744
3	120,000	\$1,056.00	\$0.00766
4	184,000	\$1,619.20	\$0.00789
6	371,000	\$3,264.80	\$0.00812
8	634,000	\$5,579.20	\$0.00837

## Water Maintenance 8310

<b>Budget Detail</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Request</b>
1001 -Salary	\$ 361,301	\$ 456,922	\$ 482,131
1002 -Overtime	\$ 42,203	\$ 40,000	\$ 40,000
1004 - Extra Help	\$ 1,952	\$ -	\$ -
2029 -Equipment Purchases	\$ 186,753	\$ 87,000	\$ 87,000
4011 -Postage	\$ 5,331	\$ 10,000	\$ 10,000
4013 -Office Supplies	\$ 668	\$ 1,000	\$ 900
4014 -Conferences	\$ 348	\$ 500	\$ 500
4019 -Audit Fees	\$ 13,232	\$ 10,000	\$ 10,000
4020 -Materials & Supplies	\$ 7,584	\$ 7,800	\$ 7,000
4021 -Vehicle Costs	\$ 16,350	\$ 7,500	\$ 7,000
4025 -Street Repair/Maintenance	\$ 21,184	\$ 15,000	\$ 15,000
4030 -Utility Costs	\$ 244,518	\$ 227,500	\$ 244,565
4031 -Building Repair./Maintenance	\$ 6,984	\$ 2,500	\$ 6,000
4035 -Radio Maintenance	\$ 3,618	\$ 1,000	\$ 1,000
4045 -Training	\$ 965	\$ 1,000	\$ 500
4048 -Water Service Supplies	\$ 11,441	\$ 15,000	\$ 14,500
4049 -Meter Repairs	\$ 1,644	\$ 3,500	\$ 2,000
4050 -New Meters	\$ 8,015	\$ 10,000	\$ 6,500
4051 Mains/Valves/Hydrants	\$ 40,914	\$ 40,000	\$ 40,000
Leak Detection Survey	\$ -	\$ -	\$ 10,000
<b>Total Direct Costs</b>	<b>\$ 975,005</b>	<b>\$ 936,222</b>	<b>\$ 984,596</b>

# Water Plant 8320

Budget Detail	2014 Actual	2015 Budget	2016 Request
1001 -Salary	\$ 223,222	\$ 261,966	\$ 284,445
1002 -Overtime	\$ 9,796	\$ 5,000	\$ 5,000
4013 -Office Supplies	\$ 519	\$ 1,000	\$ 1,000
4018 -Computer Costs	\$ 3,306	\$ 5,000	\$ 5,000
4020 -Materials & Supplies	\$ 4,970	\$ 7,000	\$ 6,000
4021 -Vehicle Repair/Maintenance	\$ 978	\$ 1,000	\$ 1,000
4023 -Chemical Costs	\$ 33,730	\$ 40,000	\$ 33,000
4024 -Staff Clothing Reimbursement	\$ 331	\$ 1,700	\$ 1,800
4026 -Phosphate Costs	\$ 6,000	\$ 6,000	\$ 5,000
4031 -Building Repair./Maintenance	\$ 8,318	\$ 8,500	\$ 8,500
4032 -Lab Supplies	\$ 10,959	\$ 12,000	\$ 12,000
4033 -Town Sewer Charges	\$ 18,928	\$ 15,000	\$ 15,000
4035 -Equipment Maintenance	\$ 36,992	\$ 30,000	\$ 30,000
4045 -Training	\$ 2,169	\$ 2,500	\$ 4,500
4052 -Booster Station Costs	\$ 221	\$ 2,000	\$ 1,000
4053 -Taxes	\$ 159,746	\$ 130,000	\$ 130,000
4079 -Sand Filter	\$ 946	\$ 1,000	\$ 1,000
4085 -Bond Issue Costs	\$ 17,906	\$ -	\$ 5,000
4110 -Engineering Costs	\$ 57,915	\$ 15,000	\$ 10,000
<b>Total Direct Costs</b>	<b>\$ 596,952</b>	<b>\$ 544,666</b>	<b>\$ 559,245</b>

## Miscellaneous - Water Fund

<b>Budget Detail</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Request</b>
1640.4046 -Gas & Oil	\$ 58,376	\$ 50,000	\$ 50,000
1910.4007 - Insurance	\$ 33,010	\$ 31,200	\$ 32,760
9010.8071 -Employee Retirement	\$ 130,825	\$ 133,522	\$ 142,914
9030.8070 -Employee Social Security	\$ 47,156	\$ 50,818	\$ 60,819
9060.8072 -Employee Health Insurance	\$ 120,584	\$ 142,975	\$ 143,561
9060.8073 -Reitree Health Insurance	\$ 100,462	\$ 125,955	\$ 121,149
9901.9000 -Transfer to General Fund	\$ 453,526	\$ 333,606	\$ 391,622
Appropriation to Capital Programs	\$ -	\$ -	\$ 125,000
<b>Total Direct Costs</b>	<b>\$ 943,939</b>	<b>\$ 868,076</b>	<b>\$ 1,067,825</b>

## Debt Service - Water Fund 9710

<b>Budget Detail</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Request</b>
0101 -Energy Efficiency Project	\$ 46,576	\$ 34,465	\$ 34,465
6080 -2011 Bond Principal	\$ 33,500	\$ 36,000	\$ 35,000
7080 -2011 Bond Interest	\$ 3,946	\$ 3,206	\$ 2,364
6081 -2014 Bond Principal	\$ 31,000	\$ 375,000	\$ 375,000
7081 -2014 Bond Interest	\$ 20,134	\$ 128,369	\$ 118,994
6084 -2000 Bond Principal	\$ 85,000	\$ 90,511	\$ 90,412
7084 -2000 Bond Interest	\$ 12,008	\$ 10,805	\$ 9,328
6085 -2010 Bond Principal	\$ 91,110	\$ 90,000	\$ 91,000
7085 -2010 Bond Interest	\$ 51,683	\$ 48,750	\$ 45,809
6014 -2004 Bond Principal	\$ -	\$ 31,000	\$ 31,000
7014 -2004 Bond Interest	\$ 64,680	\$ 18,832	\$ 11,279
6050 -2005 Bond Principal	\$ 31,000	\$ 30,000	\$ 30,000
7050 -2005 Bond Interest	\$ 13,642	\$ 12,460	\$ 17,552
6060 -2007 Bond Principal	\$ 41,250	\$ 41,250	\$ 41,250
7060 -2007 Bond Interest	\$ 11,993	\$ 10,426	\$ 8,844
9730.6000 BAN Principal	\$ 360,000	\$ -	\$ 33,750
9730.7000 BAN Interest	\$ 71,576	\$ 4,320	\$ 33,291
<b>Total Direct Costs</b>	<b>\$ 969,098</b>	<b>\$ 965,394</b>	<b>\$ 1,009,338</b>

## Congruence with Strategic Imperatives

Department operations are critical to all of Council's Strategic Imperatives. We will support these as follows:

- *Economic Development:* An effective collection and treatment system is critical to residential, commercial, and industrial development. The community's recent investments in modernized treatment, and proposed investments in collection systems will ensure a solid platform from which to recruit and retain businesses and households.
- *Talent Capitalization:* The department will rely on support from contractors, community members, and regulatory partners to provide insight and technical support to our efforts to process wastewater effectively.
- *Asset Promotion:* Provision of wastewater service is a key attribute toward business attraction and residential development. The department will provide data and information to support these efforts.
- *Pride of Place:* Our efforts contribute to the stewardship of Seneca Lake. This results in our continued prominence as a great place to live, work, visit and invest.

## Congruence with Brand Elements

Our visibility and interaction with the public mandates solid congruence with brand elements. We will affect this as follows:

- *Friendly:* Service, billing, collection, and other public interactions must be delivered with the customer in mind. Our products and services will promote flexibility of scheduling, ease of problem solution, and efficiency in service delivery.
- *Innovative:* As noted, the department's use of conservation-based billing will drive efforts that release fewer pollutants into Seneca Lake and preserve our water resources for years to come.
- *Lively:* We will continue to provide a product and service that contributes to an active community and diverse set of experiences relative to employment, residential opportunities, and recreational amenities.



## Sewer Revenues

Revenue	2014 Actual	2015 Budget	2016 Request
Appropriated Fund Balance	\$ 733,800	\$ 257,000	\$ 432,000
Ratepayer Revenue	\$ 3,318,325	\$ 3,614,375	\$ 3,716,110
Contractual Revenue	\$ 620,865	\$ 650,000	\$ 650,000
Other Revenue	\$ 190,854	\$ 200,000	\$ 150,000
Interest on Investments	\$ 2,131	\$ 5,000	\$ 2,500
<b>Total Revenues</b>	<b>\$ 4,865,975</b>	<b>\$ 4,726,375</b>	<b>\$ 4,950,610</b>

## Sewer Rate Table

Size of Meter in Inches (In)	Water Allowance in Gallons	Minimum Charge	Per Gallon Over Min.
5/8	4,000	\$48.00	\$0.00800
3/4	8,000	\$96.00	\$0.00824
1	15,000	\$180.00	\$0.00848
1.5	34,000	\$408.00	\$0.00874
2	60,000	\$720.00	\$0.00900
3	120,000	\$1,440.00	\$0.00927
4	184,000	\$2,208.00	\$0.00955
6	371,000	\$4,452.00	\$0.00983
8	634,000	\$7,608.00	\$0.01013

Size of Meter in Inches (Out)	Water Allowance in Gallons	Minimum Charge	Per Gallon Over Min.
5/8	4,000	\$79.68	\$0.00833
3/4	8,000	\$159.36	\$0.00858
1	15,000	\$298.80	\$0.00884
1.5	34,000	\$677.28	\$0.00910
2	60,000	\$1,195.20	\$0.00938
3	120,000	\$2,390.40	\$0.00966
4	184,000	\$3,665.28	\$0.00995
6	371,000	\$7,390.32	\$0.01025
8	634,000	\$12,629.28	\$0.01056

## Sewer Maintenance 8110

Budget Detail	2014 Actual	2015 Budget	2016 Request
1001 -Salary	\$ 320,264	\$ 461,733	\$ 479,835
1002 -Overtime	\$ 8,093	\$ 8,000	\$ 8,000
1004 -Extra Help	\$ 9,324	\$ 8,000	\$ 6,000
2029 -Equipment	\$ 109,310	\$ 107,000	\$ 61,768
4020 -Materials & Supplies	\$ 8,830	\$ 14,000	\$ 13,000
4021 -Vehicle Repair/Maintenance	\$ 11,877	\$ 9,000	\$ 8,000
4025 -Street Repair/Maintenance	\$ 6,314	\$ 9,000	\$ 12,000
4031 -Building Repair./Maintenance	\$ 3,235	\$ 2,000	\$ 6,000
4035 -General Maintenance	\$ 7,966	\$ 5,000	\$ 5,000
4036 -Catch Basin Repair/Maintenance	\$ 14,836	\$ 16,000	\$ 14,000
4038 -Sewer Repairs	\$ 19,485	\$ 7,500	\$ 7,500
4041 -Rights of Way	\$ 720	\$ 1,000	\$ 900
4045 -Training	\$ 225	\$ 500	\$ 400
4143 -Preventative Maintenance	\$ 10,862	\$ 2,500	\$ 2,000
<b>Total Direct Costs</b>	<b>\$ 531,340</b>	<b>\$ 651,233</b>	<b>\$ 624,403</b>

## Wastewater Treatment Plant 8130

Budget Detail	2014 Actual	2015 Budget	2016 Request
1001 -Salary	\$ 464,392	\$ 534,931	\$ 505,301
1002 -Overtime	\$ 38,715	\$ 10,000	\$ 10,000
1004 -Extra Help	\$ 14,193	\$ 11,500	\$ 12,000
2029 -Equipment	\$ 83,207	\$ 75,000	\$ 110,000
4010 -Telephone	\$ -	\$ 3,000	\$ 2,000
4011 -Postage	\$ 5,736	\$ 10,000	\$ 10,000
4013 -Office Supplies	\$ 1,408	\$ 1,500	\$ 1,500
4014 -Conferences	\$ 2,013	\$ 3,000	\$ 3,000
4018 -Computer Costs	\$ 36,326	\$ 5,000	\$ 3,000
4019 -Audit Fees	\$ 13,465	\$ 9,000	\$ 9,000
4020 -Materials & Supplies	\$ 28,223	\$ 32,000	\$ 30,000
4021 -Vehicle Repair/Maintenance	\$ 4,533	\$ 10,000	\$ 8,000
4023 -Chemical Costs	\$ 92,883	\$ 95,000	\$ 90,000
4024 -Staff Clothing Reimbursement	\$ 1,853	\$ 3,300	\$ 3,300
4026 -Phosphate Costs	\$ 62,489	\$ 70,000	\$ 70,000
4027 -Sludge Handling	\$ 88,950	\$ 75,000	\$ 60,000
4030 -Utility Costs	\$ 375,082	\$ 300,000	\$ 350,000
4031 -Building Repair/Maintenance	\$ 12,150	\$ 20,000	\$ 20,000
4032 -Lab Supplies	\$ 9,183	\$ 12,000	\$ 7,000
4035 -Equipment Maintenance	\$ 32,297	\$ 38,000	\$ 30,000
4039 -NYS Fees	\$ 10,160	\$ 10,000	\$ 10,000
4040 -Sample Costs	\$ 39,953	\$ 60,000	\$ 50,000
4045 -Training	\$ 771	\$ 10,000	\$ 5,000
4046 -Miscellaneous	\$ 580	\$ -	\$ -
4085 -Bond Issue Costs	\$ 14,052	\$ -	\$ 5,000
<b>Total Direct Costs</b>	<b>\$ 1,432,614</b>	<b>\$ 1,398,231</b>	<b>\$ 1,404,101</b>

## Miscellaneous - Sewer Fund

<b>Budget Detail</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Request</b>
1640.4046 -Gas & Oil	\$ 82,542	\$ 80,000	\$ 80,000
1910.4007 -Insurance	\$ 43,963	\$ 68,744	\$ 72,180
9010.8071 -Employee Retirement	\$ 190,457	\$ 188,823	\$ 176,953
9030.8070 -Employee Social Security	\$ 64,292	\$ 81,930	\$ 81,227
9060.8072 -Employee Health Insurance	\$ 136,407	\$ 198,276	\$ 155,207
9060.8073 -Retiree Health Insurance	\$ 40,430	\$ 29,197	\$ 21,613
Appropriations to Capital Program	\$ 33,934	\$ 100,000	\$ 215,000
9901.9000 -Transfer to General Fund	\$ 705,042	\$ 305,691	\$ 361,955
<b>Total Direct Costs</b>	<b>\$ 1,297,068</b>	<b>\$ 1,052,661</b>	<b>\$ 1,164,135</b>

## Debt Service - Sewer Fund 9710

Budget Detail	2014 Actual	2015 Budget	2016 Request
0101 -Energy Efficiency Project	\$ 12,055	\$ 11,190	\$ 11,190
Installment Purchase Debt	\$ 11,190	\$ 45,232	\$ 45,232
6080 -1999 Bond Principal	\$ 87,500	\$ 92,500	\$ 86,500
7080 -1999 Bond Interest	\$ 10,093	\$ 8,177	\$ 6,056
6087 -2014 Bond Principal	\$ 19,000	\$ 195,000	\$ 200,000
7087 -2014 Bond Interest	\$ 11,903	\$ 222,275	\$ 217,338
6089 -1994 Bond Principal	\$ 95,000	\$ 100,000	\$ -
7089 -1994 Bond Interest	\$ 5,311	\$ 2,995	\$ -
6014 -2004 Bond Principal	\$ -	\$ 19,000	\$ 20,000
7014 -2004 Bond Interest	\$ 109,235	\$ 11,105	\$ 10,288
6050 -2005 Bond Principal	\$ 38,000	\$ 38,000	\$ 39,000
7050 -2005 Bond Interest	\$ 17,839	\$ 16,366	\$ 14,875
6091 -2008 Bond Principal	\$ 455,552	\$ 455,552	\$ 455,552
6081 -2011 Bond Principal	\$ 85,000	\$ 85,000	\$ 85,000
7081 -2011 Bond Interest	\$ 38,038	\$ 34,850	\$ 31,664
6085 -2010 Bond Principal	\$ 176,000	\$ 180,000	\$ 185,000
7085 -2010 Bond Interest	\$ 105,775	\$ 99,990	\$ 94,060
9730.6000 BAN Principal	\$ 190,000	\$ -	\$ 161,250
9730.7000 BAN Interest	\$ 100,744	\$ 31,920	\$ 38,368
6060 -2007 Bond Principal	\$ 45,000	\$ 45,000	\$ 45,000
7060 -2007 Bond Interest	\$ 15,034	\$ 13,324	\$ 11,598
<b>Total Direct Costs</b>	<b>\$ 1,628,269</b>	<b>\$ 1,707,476</b>	<b>\$ 1,757,971</b>

# WORKERS' COMPENSATION FUND

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<i>Revenues</i>	2015	2016
Property Tax Levy	\$ 293,717	\$ 330,029
Total	\$ 293,717	

<i>Expenditures</i>	2015	2016
Workers' Compensation Insurance	\$ 293,717	\$ 330,029
Total	\$ 293,717	\$ 330,029

Rate    \$0.03165/\$1,000    \$0.03557/\$1,000

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# Strategic Housing Enterprise Fund

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## Overview

The Geneva City Council has long recognized the importance that our housing stock will play in our request to become a community of choice. Much work has been done over the last seven years to address neighborhood level organization, pride-building, small scale curb appeal projects, and infrastructure investment. As the Comprehensive Plan continues to form up, it is obvious that we must continue to develop out our middle market housing stock. This Fund has been established as a first measure to affect this challenge.

The Fund is proposed to be capitalized through the assignment of key, currently marketable real estate holdings to be marketed and sold immediately. Over the course of the last several years, the City has assumed ownership of multiple properties; several of which are healthy enough to be released to the general market. It is proposed that two of these properties be utilized to capitalize this Fund. A principle of Fund management is that, wherever possible, the General Fund must be "made whole" in terms of property tax proceeds. As such, an expense line item for property tax payment to the General Fund has been included.

Other initiatives proposed for 2016 include:

- *Evaluation of Land Trust Opportunity:* The State of New York has authorized a limited number of land trusts to be established for the purposes of acquisition and assembly of land and preparation of said land for development activities identified in a community's strategic plan. Staff has commenced work with the City Attorney to gain an understanding of the benefits of such an organization, as well as the logistical process for execution. Should this appear to be beneficial, staff may recommend pursuit of this in 2016.
- *Targeted Demolitions:* Staff continues to identify City-owned properties that should be immediately razed and alternative development solutions identified. Potential solutions include holding of the properties for future development opportunities, sale of property for ancillary development to neighboring owners, or immediate sale for primary development.
- *Targeted Rehabilitation:* City Council retains ownership of several structures that may be healthy enough to release to the market with limited rehabilitation effort. Staff will evaluate City-owned structures and neighborhood conditions to make recommendations on where these investments will be most impactful.
- *Property Acquisition:* Infill development for market rate housing will be key to attracting our target market. Staff will work to identify opportunities for such development and engage current owners. If owners are not prepared to participate in development activities, staff may recommend acquisition and negotiation with potential developers to achieve targeted results.

# STRATEGIC HOUSING ENTERPRISE FUND

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## *Revenues*

Sale of Property	\$ 150,000
Total	\$ 150,000

## *Expenditures*

Targeted Demolitions	\$ 50,000
Property Acquisition	\$ 50,000
Property Rehabilitation	\$ 40,000
Property Tax Reimbursement	\$ 10,000
Total	\$ 150,000