

How Do I?

Services

The City of Geneva strives to support its citizens in their endeavors. This menu will provide you with a number of options on how to obtain documents, report issues, and obtain applications.

How Do I Pay...

Parking Tickets

The City of Geneva offers you the availability to [Pay a Parking Ticket](#) online, or in person at the Comptroller's Office at City Hall. Our office is located on the first floor of City Hall at 47 Castle Street in downtown Geneva.

Traffic Tickets

Traffic tickets must be paid at the Geneva Municipal Court. The Court office is located at the Public Safety Building at 255 Exchange Street. Questions regarding traffic tickets should be directed to the Geneva Municipal Court.

Fines/Fees

Fines or fees may be paid in person at the Comptroller's Office at City Hall. Our office is located on the first floor of City Hall at 47 Castle Street in downtown Geneva. Questions regarding the payment of fines or fees should be directed to the Comptroller's Office. For more information, click [here](#).

Property Taxes

Property taxes are collected by our financial partner, Lyons National Bank. Payments may be made in person at the downtown Geneva branch on Exchange Street. On-time, exact amount payments may also be made by mail. Payments should be mailed to the address listed on the bill. Questions regarding property taxes should be directed to the Comptroller's Office. Click [here](#) for more information.

Utility Bills

Water and wastewater bills are collected by our financial partner, Lyons National Bank. Payments may be made in person at the downtown Geneva branch on Exchange Street. On-time, exact amount payments may also be made by mail. Payments should be mailed to the address listed on the bill. Questions regarding utility bills should be directed to the Comptroller's Office. Click [here](#) for more information.

How Do I Apply For...

A City Job

Click [here](#) for information on jobs with the City, or contact our Human Resources Office at 315-789-4369. Download [Examination/Employment Application](#).

A Seat on a City Board or Commission

One of the most rewarding experiences out there is giving back to your community. An excellent opportunity for this lies in volunteering for service on one of our Boards and Commissions.

[Apply online](#)

Click [here](#) to download the application.

Licenses/Certificates

The City Clerk's Office provides customers support in applications for City licenses or certificates. These could include birth and/or death certificates, marriage licenses, dog licenses, peddler's licenses, and any other number of required documentation. The City Clerk's Office can be found on the 1st floor of Geneva's City Hall, located at 47 Castle Street in Downtown Geneva.

Click [here](#) for information on licenses and certificates required or issued by the City.

Permits

Our Division of Development Services issues building and development projects for new construction and upgrades to real property. Their offices can be found on the 3rd floor of Geneva's City Hall, located at 47 Castle Street in Downtown Geneva.

Click [here](#) for information on permits and other development services handled by the City.

How Do I Get...

Birth Certificate

Individuals born in the City or parents seeking copies of your own, or your child's birth certificate may obtain copies from the City Clerk's Office. Our office is located on the first floor of City Hall at 47 Castle Street in downtown Geneva. [Click here](#) for information on how to obtain a copy of your certificate.

Death Certificate

Raised seal copies of death certificates for individuals who died in the City of Geneva can be obtained from the City Clerk's Office. Our office is located on the first floor of City Hall at 47 Castle Street in downtown Geneva. [Click here](#) for information on how to obtain copies of these records.

Dog License

All dogs kept in the City of Geneva are required to be immunized by a certified professional and licensed by the City. Licenses are issued by the City Clerk's Office. Our office is located on the first floor of City Hall at 47 Castle Street in downtown Geneva. [Click here](#) for information on how to obtain a license.

Marriage License

Couples wishing to be married in the City of Geneva must obtain a marriage license 24 hours prior to execution of the ceremony. Licenses are issued by the City Clerk's Office. Our office is located on the first floor of City Hall at 47 Castle Street in downtown Geneva. [Click here](#) for information on how to obtain a license.

Water Connected

The Department of Public Works manages connection of water and wastewater services. Connection and disconnection service requests may be made by the individual who is registered as the owner of the property. Our office is located on the third floor of City Hall at 47 Castle Street in downtown Geneva. [Click here](#) for more information on utility service in Geneva.

City Code

The Geneva City Code governs most municipal activities. [Online access to the code can be found here.](#)

Directions to City Facilities

Customer service operations for specific departments are located across the City. Directions to those locations are as follows: Administrative, Financial, Permitting, Licensing, and Economic Development, Fire Administration, and Public Works services are located at City Hall. [Click here for directions.](#)

Neighborhood services

Check out the [Geneva Neighborhood Resource Center](#) for all information regarding the neighborhoods in Geneva.

Police services

Police services are located at the Public Safety Building at 255 Exchange Street. [Click here](#) for more information.

City Parks

For more information on City parks, [click here](#).

Directions to our [Ice Rink/Indoor Turf](#) Complex.

Water Bills

Water bills may be paid at Lyons National Bank, on Exchange Street.

Forms and Permit Applications

[Building and Development](#)

[Event Planning](#)

How To Resolve or Report...

A Crime

If you're involved in an emergency, call 911 immediately.

Other, less severe incidents can be reported via our [online module](#) or in person at the Public Safety Building, located at 255 Exchange Street. For more information on the Geneva Police Department, [click here](#).

Public Facility Issues: Issue resolution

The City of Geneva is committed to service excellence, and to an open, responsive operation. We offer several venues to identify and share issues with public facilities, private property, or City programs and projects.



Want to share your issue with the City and your community, develop feedback and dialogue on the issue,

share photos and maps, and track the progress of your and other issues? Our partner SeeClickFix offers a desktop and mobile application that provides it all!

SeeClickFix, while monitored by City staff for issue resolution, is not responsible for its technical or other content. Please report any technical or content issues to the SeeClickFix site administrator.

You can also report it in person on the 3rd floor of City Hall, at 47 Castle Street in downtown Geneva. Public Facilities are managed by the Department of Public Works. For more information, click [here](#).

Streetlight Outages

To report a streetlight outage, you can contact NYSEG directly by clicking [here](#). Streetlights are operated by New York State Electric and Gas. Click [here](#) for more information.

[Report an Ethics Violation Online](#)

How Do I Plan an Event?